

SECTION C: PROGRAMME, SPECIALISATION AND/OR MODULE SELECTION

You can only make a single selection. Choose a programme by ticking the box, and make your detailed selections with each table.

OLG Programmes																													
1	<input type="checkbox"/> Access Programme <input type="checkbox"/> [FEAP] Foundation of English <input type="checkbox"/> [F-NSHE] Foundation of Numeracy																												
2	<input type="checkbox"/> Higher Certificate in Logistics Management [96798] (NQF Level 5) <input type="checkbox"/> FULL REGISTRATION Please select ONE specialisation / elective subject: [SUPLMNGT] Supply Chain Management or [PURMNGT] Purchasing Management or [MARMNGT] Marketing Management OR <input type="checkbox"/> MODULAR REGISTRATION - Select the modules you wish to register for (a minimum of three modules per semester are required): Please select ONE specialisation and Two compulsory modules: <input type="checkbox"/> [SUPLMNGT] Supply Chain Management or <input type="checkbox"/> [PURMNGT] Purchasing Management or <input type="checkbox"/> [MARMNGT] Marketing Management <input type="checkbox"/> [BUSCOM] Business Communication <input type="checkbox"/> [DIGLIT] Computer and Digital Literacy <input type="checkbox"/> [BUSMNGT1] Business Management 1 <input type="checkbox"/> [LOGMNGT1] Logistics Management 1 <input type="checkbox"/> [TRANSEC1] Transport Economics 1 <input type="checkbox"/> [FINMNGT1] Financial Management 1																												
3	<input type="checkbox"/> Higher Certificate in Procurement Management [102026] (NQF Level 5) <input type="checkbox"/> FULL REGISTRATION OR <input type="checkbox"/> MODULAR REGISTRATION - Select the modules you wish to register for (a minimum of three modules per semester are required): <input type="checkbox"/> [PROC_DIGLIT] Computer and Digital Literacy <input type="checkbox"/> [PROC_PROMNGT1] Procurement Management <input type="checkbox"/> [PROC_FINMNGT1] Financial Management 1 <input type="checkbox"/> [PROC_BUSCOM] Business Communication for Procurement Managers <input type="checkbox"/> [PROC_PRINPUR] Principles of Purchasing <input type="checkbox"/> [PROC_SUPLMNGT] Supply Chain Management <input type="checkbox"/> [PROC_BUSMNGT1] Business Management <input type="checkbox"/> [PROC_WIL] TWIL for Purchasing Management																												
4	<input type="checkbox"/> Higher Certificate in Project Management [104766] (NQF Level 5) <input type="checkbox"/> FULL REGISTRATION OR <input type="checkbox"/> MODULAR REGISTRATION - Select the modules you wish to register for (a minimum of three modules per semester are required): <input type="checkbox"/> [PROJ_DIGLIT] Computer and Digital Literacy <input type="checkbox"/> [PROJ_FINMNGT_1] Financial Management 1 <input type="checkbox"/> [PROJ_PROJMNGT1] Project Management <input type="checkbox"/> [PROJ_BUSCOM_PM] Business Communication for Project Managers <input type="checkbox"/> [PROJ_SUPLMNGT_1] Supply Chain Management 1 <input type="checkbox"/> [PROJ_WIL] Work Integrated Learning for Project Management <input type="checkbox"/> [PROJ_BUSMNGT_1] Business Management 1																												
5	<input type="checkbox"/> Diploma in Logistics and Supply Chain Management [85028] (NQF Level 6) <input type="checkbox"/> FULL REGISTRATION <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 OR <input type="checkbox"/> MODULAR REGISTRATION - Select the modules you wish to register for: <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;">Year 1</td> <td style="vertical-align: top;">Year 2</td> <td style="vertical-align: top;">Year 3</td> </tr> <tr> <td><input type="checkbox"/> [LBUSCOM] Logistics Business Communication</td> <td><input type="checkbox"/> [BIS] Business Information Systems</td> <td><input type="checkbox"/> [FINMNGT] Financial Management 2</td> </tr> <tr> <td><input type="checkbox"/> [LOGMNGT1] Logistics Management 1</td> <td><input type="checkbox"/> [TRANSEC2] Transport Economics 2</td> <td><input type="checkbox"/> [SUPMNGT2] Supply Chain Management 2</td> </tr> <tr> <td><input type="checkbox"/> [BUSMNGT1] Business Management 1</td> <td><input type="checkbox"/> [LOGMNGT2] Logistics Management 2</td> <td><input type="checkbox"/> [LOGMNGT3] Logistics Management 3</td> </tr> <tr> <td><input type="checkbox"/> [SUPLMNGT1] Supply Chain Management 1</td> <td><input type="checkbox"/> [BUSMNGT2] Business Management 2</td> <td><input type="checkbox"/> [PROCNGT1] Procurement Management 1</td> </tr> <tr> <td><input type="checkbox"/> [ECON1] Economics 1</td> <td><input type="checkbox"/> [MARMNGT2] Marketing Management 2</td> <td><input type="checkbox"/> [WIL2] Work Integrated Learning 2</td> </tr> <tr> <td><input type="checkbox"/> [TRANSEC1] Transport Economics 1</td> <td><input type="checkbox"/> [WIL1] Work Integrated Learning 1</td> <td><input type="checkbox"/> [LOGMS1] Logistics and Supply Chain Management Systems 1</td> </tr> </table>		Year 1	Year 2	Year 3	<input type="checkbox"/> [LBUSCOM] Logistics Business Communication	<input type="checkbox"/> [BIS] Business Information Systems	<input type="checkbox"/> [FINMNGT] Financial Management 2	<input type="checkbox"/> [LOGMNGT1] Logistics Management 1	<input type="checkbox"/> [TRANSEC2] Transport Economics 2	<input type="checkbox"/> [SUPMNGT2] Supply Chain Management 2	<input type="checkbox"/> [BUSMNGT1] Business Management 1	<input type="checkbox"/> [LOGMNGT2] Logistics Management 2	<input type="checkbox"/> [LOGMNGT3] Logistics Management 3	<input type="checkbox"/> [SUPLMNGT1] Supply Chain Management 1	<input type="checkbox"/> [BUSMNGT2] Business Management 2	<input type="checkbox"/> [PROCNGT1] Procurement Management 1	<input type="checkbox"/> [ECON1] Economics 1	<input type="checkbox"/> [MARMNGT2] Marketing Management 2	<input type="checkbox"/> [WIL2] Work Integrated Learning 2	<input type="checkbox"/> [TRANSEC1] Transport Economics 1	<input type="checkbox"/> [WIL1] Work Integrated Learning 1	<input type="checkbox"/> [LOGMS1] Logistics and Supply Chain Management Systems 1						
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6	<input type="checkbox"/> Bachelor of Business Administration in Logistics and Supply Chain Management [91114] (NQF Level 7) <input type="checkbox"/> FULL REGISTRATION <input type="checkbox"/> Year 1 <input type="checkbox"/> [TRANSEC2] Transport Economics 2 OR <input type="checkbox"/> [MARMNGT2] Marketing Management 2 OR <input type="checkbox"/> [PROMNGT1] Procurement Management 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 OR <input type="checkbox"/> MODULAR REGISTRATION - Select the modules you wish to register for: <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;">Year 1</td> <td style="vertical-align: top;">Year 2</td> <td style="vertical-align: top;">Year 3</td> </tr> <tr> <td><input type="checkbox"/> [TRANSEC2] Transport Economics 2</td> <td><input type="checkbox"/> [BRSRCH] Business Research</td> <td><input type="checkbox"/> [BUSMNGT3] Business Management 3</td> </tr> <tr> <td><input type="checkbox"/> [BUSMNGT1] Business Management 1</td> <td><input type="checkbox"/> [SUPMNGT2] Supply Chain Management 2</td> <td><input type="checkbox"/> [SUPMNGT3] Supply Chain Management 3</td> </tr> <tr> <td><input type="checkbox"/> [SUPLMNGT1] Supply Chain Management 1</td> <td><input type="checkbox"/> [BUSMNGT2] Business Management 2</td> <td><input type="checkbox"/> [RSRCH:PR] Logistics & Supply Chain Research: Project</td> </tr> <tr> <td><input type="checkbox"/> [MARMNGT2] Marketing Management 2</td> <td><input type="checkbox"/> [FINMNGT] Financial Management 2</td> <td><input type="checkbox"/> [PROJMNGT1] Project Management 1</td> </tr> <tr> <td><input type="checkbox"/> [ECON1] Economics 1</td> <td><input type="checkbox"/> [LOGMNGT2] Logistics Management 2</td> <td><input type="checkbox"/> [RSRCH:TH] Logistics & Supply Chain Research: Theory</td> </tr> <tr> <td><input type="checkbox"/> [BSTATS1] Business Statistics 1</td> <td><input type="checkbox"/> [ECON2] Economics 2</td> <td><input type="checkbox"/> [LOGMNGT3] Logistics Management 3</td> </tr> <tr> <td><input type="checkbox"/> [LOGMNGT1] Logistics Management 1</td> <td></td> <td><input type="checkbox"/> [LOGMS1] Logistics and Supply Chain Management Systems 1</td> </tr> <tr> <td><input type="checkbox"/> [PROMNGT1] Procurement Management 1</td> <td></td> <td></td> </tr> </table>		Year 1	Year 2	Year 3	<input type="checkbox"/> [TRANSEC2] Transport Economics 2	<input type="checkbox"/> [BRSRCH] Business Research	<input type="checkbox"/> [BUSMNGT3] Business Management 3	<input type="checkbox"/> [BUSMNGT1] Business Management 1	<input type="checkbox"/> [SUPMNGT2] Supply Chain Management 2	<input type="checkbox"/> [SUPMNGT3] Supply Chain Management 3	<input type="checkbox"/> [SUPLMNGT1] Supply Chain Management 1	<input type="checkbox"/> [BUSMNGT2] Business Management 2	<input type="checkbox"/> [RSRCH:PR] Logistics & Supply Chain Research: Project	<input type="checkbox"/> [MARMNGT2] Marketing Management 2	<input type="checkbox"/> [FINMNGT] Financial Management 2	<input type="checkbox"/> [PROJMNGT1] Project Management 1	<input type="checkbox"/> [ECON1] Economics 1	<input type="checkbox"/> [LOGMNGT2] Logistics Management 2	<input type="checkbox"/> [RSRCH:TH] Logistics & Supply Chain Research: Theory	<input type="checkbox"/> [BSTATS1] Business Statistics 1	<input type="checkbox"/> [ECON2] Economics 2	<input type="checkbox"/> [LOGMNGT3] Logistics Management 3	<input type="checkbox"/> [LOGMNGT1] Logistics Management 1		<input type="checkbox"/> [LOGMS1] Logistics and Supply Chain Management Systems 1	<input type="checkbox"/> [PROMNGT1] Procurement Management 1		
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Have you provided proof of your previous qualifications?

SECTION D: EXAMINATION & CONTACT SESSION INFORMATION

Walvis Bay	Windhoek	* You can only write exams at the venue that you select.
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SECTION E: PAYMENT METHOD

Your quoted study fees will amount to N\$

Please select a single payment option from the options below, and ensure that you provide all the documentation required.

If you intend to pay via EFT online, please select the Full Payment option.

1	<input type="checkbox"/> Full Payment Cash Deposit	! Have you attached an A4 copy of your proof of payment
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2	<input type="checkbox"/> Sponsored by Employer	! Total Cash Amount: N\$
!	Name of Company:	
!	Contact Person at Company:	
!	Work Address:	
!	Do you require a pro-forma invoice?	

3	Payment Plan	! Total Amount: N\$
<input type="checkbox"/>	Deposit plus 5 equal monthly installments	!
N\$	<input type="text"/>	N\$ <input type="text"/>
	Deposit	Installment
<input type="checkbox"/>	Deposit plus 10 equal monthly installments	!
N\$	<input type="text"/>	N\$ <input type="text"/>
	Deposit	Installment

BSE Banking Details: First National Bank | Windhoek Corporate | Payee: Business School of Excellence (Pty) Ltd | Account: 622 426 760 31 | Branch: 281 872

REFERENCE: ID number of New Student | Student number of Current Student

!	Protection of Personal Information			PLEASE SIGN:
	I hereby grant permission to BSE to disclose my personal information as defined by various Namibian laws to third parties, including bursary providers, financial institutions, parents and guardians, employers, academic institutions, etc. I understand that I have the right at any time to withdraw this consent in writing by submitting a written request.	YES	NO	

Before you sign!

Complete the checklist below to confirm that your application is complete. BSE will not accept any application that does not meet the requirements stipulated hereunder.

!	Have you completed all sections? (A, B, C, D and E?)	Y	!	Have you provided all the documents required in each section?	Y
!	Have you provided a clear copy of your ID? (certified)	Y	!	Married Women: Marriage certificate provided?*	Y
!	Have you signed the Terms and Conditions? (below)	Y	!	Have you signed the POPI clause?	Y

* Marriage certificate would only be required if the name on your academic qualifications and the name on your ID or passport are different.

DECLARATION

I, _____ ID Number: _____
FIRST NAME AND SURNAME
am fully aware that the programme that I am applying for (please tick the programme you are applying for),

- | | |
|---|---|
| <input type="checkbox"/> Access Programme | <input type="checkbox"/> Higher Certificate in Logistics Management with SAQA ID 96798 |
| <input type="checkbox"/> Higher Certificate in Procurement Management with SAQA ID 102026 | <input type="checkbox"/> Higher Certificate in Project Management with SAQA ID 104766 |
| <input type="checkbox"/> Diploma in Logistics and Supply Chain Management with SAQA ID 85028 | <input type="checkbox"/> Bachelor of Business Administration in Logistics and Supply Chain Management with SAQA ID 91114 |

is registered with the South African Department of Higher Education to Open Learning Group (Pty) Ltd as indicated on the Registration Certificate dated 10 July 2018

SIGNATURE OF STUDENT

DATE

SIGNATURE
Representative of Business School of Excellence

DATE

MARKETING INFORMATION

Please let us know where you heard about BSE. Please tick the relevant box(es).

BSE employee	Email	Facebook	School
Colleague	SMS	Instagram	University
Family or Friend	Radio	LinkedIn	Other: (Please specify)
Former / Current BSE Student	Leaflet/Brochure	Twitter	
BSE Website	Newspaper	Poster	

Please confirm your t-shirt size, for promotional item purposes (tick):

Gender	M	L	XL	XXL	3XL
Male	56cm <input type="checkbox"/>	59cm <input type="checkbox"/>	62cm <input type="checkbox"/>	65cm <input type="checkbox"/>	68cm <input type="checkbox"/>
Female	49cm <input type="checkbox"/>	52cm <input type="checkbox"/>	55cm <input type="checkbox"/>	58cm <input type="checkbox"/>	61cm <input type="checkbox"/>

NB: Students will not be permitted to exchange shirts, so please select the correct size.

Access to internet and computer facilities

Please confirm your access to :

	At Work	At Home
Computer	<input type="checkbox"/>	<input type="checkbox"/>
Reliable internet connectivity	<input type="checkbox"/>	<input type="checkbox"/>

REFER A STUDENT

Existing or past students who refer a student to successfully register with Business School of Excellence will qualify for a N\$500 cash incentive. Please complete the details of the person/s you want to refer and we will contact them.

Name	Surname	Contact Number	Email Address	Area of Study

Terms and Conditions

1. The Applicant acknowledges that by signing this form and upon acceptance by BSE this application becomes a legal and binding agreement between the Applicant and BSE which is irrevocable and not subject to cancellation, other than as provided for in law.
2. The Applicant accepts these terms and conditions as well as the rules and regulations of both BSE and the tertiary institution at which the Applicant will be enrolled and agrees that those rules and regulations are incorporated into this agreement
3. BSE will arrange with the relevant tertiary institution to provide the Student with a Degree, Diploma or Certificate, whichever is applicable, on successful completion of the specific course enrolled for.
4. It is the responsibility of the Applicant to acquaint him/herself with the requirements and rules for each course enrolled for, as well as to the minimum requirements in order to pass the specific course
5. The Applicant guarantees that:
 - (a) The information documentation provided in the application Form is both true and correct.
 - (b) All additional documentation provided are true and correct copies of the original
 - (c) He/she acquainted himself/herself with the curriculum, the requirements and qualifications of the course enrolled for.
 - (d) If the course for which the Applicant is enrolled for requires practical work or internship the student will comply with such requirements
6. The Applicant must supply BSE with original documents or certified copies of all documents required in terms of this application. BSE may suspend a student's registration or will withhold his/her academic qualification without prejudice to their rights to demand full payment of all study fees if the Applicant does not provide proof of such documentation.
7. The Student acknowledges that if he/she fails to successfully complete the course in the prescribed period BSE will be under no obligation to offer the Student further tuition in terms of this agreement unless the Student re-enrols at the prescribed fees and subject to the acceptance by the relevant tertiary institution and any revised curriculum.
8. The Applicant acknowledges that he/she takes responsibility for paying the full course fee on enrolment or registration and undertakes to pay the course fee according to the method of payment selected on the application form. BSE reserves the right to cancel a Student's registration, refuse the Student to write examination or withhold results if payment is not effected as per this agreement. Qualifications will not be issued if the account is not fully paid.
9. **The Student hereby consents to the jurisdiction of the Magistrate's court and acknowledges that he/she is liable for all costs including costs on an attorney client scale should the course fees not be paid according to the method of payment selected in the application form within 30 (thirty) days of registration. All amounts payable are exclusive of costs including bank costs and no set-off may be applied.**
10. The Student hereby directs that the relevant course material and books be sent to him/her by mail and for purposes hereof the student appoints the Post Office as his/her agent for delivery of the course material to him/her. The student herewith indemnifies BSE against all liability should the Post Office fail to deliver all or part of the consignment.
11. All amendments or adjustments the Student wishes to make to this enrolment will be done within 30 (thirty) calendar days from the date of this document, failing which it will be deemed to be finalized and the Student will irrevocably be liable for payment of all fees and costs as set out herein.
12. Should a Student fail to submit proof of any prior successfully completed studies which may entitle the Student to a credit thereof in relation to the present course within 30 (thirty) days from date of signing of his agreement, the Student shall remain liable for payment of the relevant fees and costs.
13. The Student agrees that a Certificate signed by a Representative of BSE will be prima facie proof of indebtedness to BSE and that the Certificate may be used for purposes of Judgement.
14. The Parties agree that BSE may cede or assign the rights contained herein at any time to any institution without the prior consent of the student.
15. BSE does not take responsibility for assignments dispatched by post or otherwise. It is the responsibility of the Student to ensure that assignments reach BSE timeously.
16. It is the responsibility of the Student to avail himself/herself for all exam times and venues and/or courses enrolled for.
17. Subject Credits may be applied for within the guidelines set by the relevant tertiary institution and subject to payment of the prescribed fees.
18. No variation or amendment to or waiver of any rights or cancellation hereof will be valid unless in writing and issued and signed by an authorized representative of BSE (except in the event of an increased course fee referred to above).
19. A cancellation fee is only allowed within the first six months of registration. Please note that as a result of default instalments, penalty admin fees and interest will accrue to the account.
20. The Student hereby consents and grants authority to BSE to forward all and any information and share data with the THIRD PARTY including but not limited to his/her identity details, qualifications, assessments and/or outcome of assignments, test or exams.
21. I hereby acknowledge that BSE reserves the right to verify my previous qualifications.

I, _____ (full names & surname) confirm that I have read the Terms & Conditions and fully understand them and that I shall furthermore personally be liable for the payment of any account or penalty or any cost or administration costs as stipulated above.

Thus done and signed at _____ on this _____ day of _____ 20____.



Sign here: Thank you!
We look forward to your
learning journey with us!

Applicant

BSE Representative